

MONTHLY EXPENDITURE REPORT: 2019-2020

BREDE VALLEY MUNICIPALITY: Personnel Budget

For the Month : October 2019

NAME OF STAFFING

| Current Staff - 2019-2020 | | | | | | | | | | | | | | | | | |
|---------------------------|--------------------|-------------------|-------------------------|-----------|------------|-----------|-----------|----------|----------|----------|----------|----------|----------|----------|----------|------------------------------------|--|
| Name of Library | Name & Surname | Post Name | CG Business Plan Amount | Jul 2019 | Aug 2019 | Sep 2019 | Oct 2019 | Nov 2019 | Dec 2019 | Jan 2020 | Feb 2020 | Mar 2020 | Apr 2020 | May 2020 | Jun 2020 | Total Expenditure up to this month | Balance (of CG Business Plan Amount not spent) |
| Worcester | Grove N | Library Assistant | 212 269.81 | 16 646.28 | 16 463.80 | 16 555.05 | 16 555.05 | | | | | | | | | 66 220.18 | 146 049.63 |
| Esselen | Somers - Van Wyk G | Library Assistant | 204 596.84 | 16 101.21 | 22 426.62 | 16 012.11 | 22 515.73 | | | | | | | | | 77 055.67 | 127 541.17 |
| Worcester | Mothibeli | Library Attendant | 1 69 965.21 | 13 321.15 | 13 166.57 | 13 243.86 | 13 243.86 | | | | | | | | | 52 975.44 | 116 989.78 |
| Goudini | Lofting Y | Library Assistant | 265 560.09 | 20 493.28 | 20 287.86 | 20 390.57 | 20 940.17 | | | | | | | | | 82 111.88 | 183 448.21 |
| Steenvliet | Snyders J | Library Assistant | 248 482.76 | 21 072.04 | 20 846.18 | 20 959.11 | 20 959.11 | | | | | | | | | 83 836.44 | 184 645.82 |
| Steenvliet | Bezuidenhout P | Library Attendant | 161 281.10 | 12 585.55 | 12 430.97 | 12 508.26 | 12 508.26 | | | | | | | | | 50 033.04 | 111 248.06 |
| Touwsriver | Mathys M | Library Assistant | 272 111.70 | 21 028.48 | 20 823.06 | 20 925.77 | 20 925.77 | | | | | | | | | 83 703.08 | 188 408.62 |
| Fairhills WW | May M | Library Assistant | 200 356.43 | 16 298.01 | 16 119.81 | 16 208.91 | 16 208.91 | | | | | | | | | 64 835.64 | 135 520.79 |
| Hexvallei W W | Solbani M | Library Assistant | 195 494.35 | 15 397.91 | 26 263.79 | 15 316.85 | 20 610.29 | | | | | | | | | 77 588.84 | 117 905.51 |
| Sandhills W W | Olliphant M | Library Assistant | 198 604.84 | 15 581.01 | 15 402.81 | 15 491.91 | 15 491.91 | | | | | | | | | 61 967.64 | 136 637.20 |
| Slanshoek W W | Philander S | Library Assistant | 194 271.14 | 15 532.41 | 15 354.21 | 15 443.31 | 15 443.31 | | | | | | | | | 61 773.24 | 132 498.10 |
| Overhex W W | Koorman S | Library Assistant | 194 271.34 | 15 532.41 | 15 354.21 | 15 443.31 | 15 443.31 | | | | | | | | | 61 773.24 | 132 498.10 |
| Worcester | Cupido D | Librarian | 47 6 938.59 | 36 712.32 | 36 307.68 | 36 510.00 | 36 510.00 | | | | | | | | | 146 040.00 | 330 898.59 |
| Worcester | Fortuin H | Library Assistant | 266 184.97 | 20 379.71 | 20 145.95 | 20 262.83 | 20 262.83 | | | | | | | | | 81 051.32 | 185 133.65 |
| Worcester | Gerber C | Library Manager | 940 494.07 | 75 542.71 | 120 596.53 | 75 921.26 | 75 206.62 | | | | | | | | | 347 267.12 | 593 156.95 |
| Worcester | Gumede FQ | Librarian | 319 080.42 | 24 001.16 | 23 728.12 | 23 864.64 | 23 926.73 | | | | | | | | | 95 520.65 | 223 559.77 |
| Worcester | Lewis O | Library Assistant | 266 152.87 | 20 286.96 | 20 037.78 | 20 162.37 | 20 162.37 | | | | | | | | | 80 649.48 | 185 503.39 |
| Worcester | Mkosi S | Library Attendant | 161 281.10 | 12 585.55 | 12 430.97 | 12 508.26 | 12 508.26 | | | | | | | | | 50 033.04 | 111 248.06 |
| Worcester | Verwey E | Library Attendant | 157 486.88 | 12 289.94 | 12 138.98 | 12 214.46 | 12 508.26 | | | | | | | | | 49 151.64 | 108 335.24 |
| Worcester | Wentzel C | Library Assistant | 305 565.25 | 23 450.10 | 23 189.78 | 23 319.94 | 23 319.94 | | | | | | | | | 93 279.76 | 212 285.49 |
| Worcester | Marais D | Library Assistant | 210 240.01 | 16 554.51 | 16 380.47 | 16 467.49 | 16 467.49 | | | | | | | | | 65 869.96 | 144 370.06 |
| Worcester | Zwukana T | Library Assistant | 267 409.05 | 19 922.94 | 20 368.78 | 20 476.70 | 20 476.70 | | | | | | | | | 81 245.12 | 186 163.93 |
| Worcester | Koornman R | Library Assistant | 240 785.31 | 18 468.88 | 18 263.46 | 18 366.17 | 18 366.17 | | | | | | | | | 73 464.68 | 167 320.63 |
| De Doorns | Crowley E | Librarian | 361 088.62 | 28 373.44 | 28 051.14 | 28 212.29 | 50 137.29 | | | | | | | | | 134 774.16 | 226 314.46 |
| De Doorns | Matolla L | Library Assistant | 267 474.32 | 20 645.05 | 34 413.63 | 20 542.34 | 20 542.34 | | | | | | | | | 96 143.36 | 171 330.96 |
| De Doorns | Boel C | Library Attendant | 147 831.20 | 22 253.42 | 13 215.55 | 13 282.92 | 13 282.92 | | | | | | | | | 62 034.81 | 85 796.39 |
| De Doorns | Windvogel A | Library Assistant | 265 842.57 | 20 379.71 | 20 145.95 | 20 262.83 | 20 262.83 | | | | | | | | | 81 051.32 | 184 791.25 |
| Esselen | Vacant | Librarian | 319 080.42 | - | - | - | - | | | | | | | | | - | 319 080.42 |
| Avian Park | Human B | Library Attendant | 161 281.10 | 12 585.55 | 12 430.97 | 9 984.42 | 12 003.50 | | | | | | | | | 47 004.44 | 114 276.66 |
| Esselen | Pfirs T | Library Assistant | 257 919.22 | 23 257.24 | 19 724.46 | 24 684.77 | 44 380.97 | | | | | | | | | 112 047.44 | 145 871.78 |
| Goudini | Baker S | Library Attendant | 175 376.21 | 13 756.21 | 23 405.25 | 13 962.57 | 13 962.57 | | | | | | | | | 65 086.60 | 110 289.61 |
| Goudini | Jacobs C | Librarian | 335 681.54 | 26 239.84 | 25 917.54 | 26 078.69 | 26 172.55 | | | | | | | | | 104 408.62 | 231 273.92 |
| Goudini | Kok B | Library Assistant | 259 540.27 | 19 962.60 | 19 750.38 | 26 786.25 | 19 856.49 | | | | | | | | | 86 355.72 | 173 184.55 |
| Steenvliet | Yoko-Pfirs N | Librarian | 319 080.42 | 32 784.32 | 31 866.78 | 31 502.47 | 32 100.29 | | | | | | | | | 128 253.86 | 190 826.56 |
| Touwsriver | Burns C | Library Assistant | 249 688.78 | 19 031.51 | 18 797.75 | 18 914.63 | 18 914.63 | | | | | | | | | 75 658.52 | 174 030.26 |
| Touwsriver | Manuel C | Librarian | 406 373.44 | 31 246.46 | 30 892.08 | 31 069.27 | 31 069.27 | | | | | | | | | 124 277.08 | 282 100.36 |

BREEDER VALLEY MUNICIPALITY: Capital Budget

For the Month : October 2019

[illegible]

INHERENTLY CERTIFY UNLESS OTHERWISE INDICATED THAT THE PROGRESS OF THE PROJECT IS BEING MONITORED AND WILL BE FINALISED BY THE END OF THE FINANCIAL YEAR. PAYMENT OR PART PAYMENT FOR THIS PROJECT HAS BEEN DONE WITH THE CONDITIONAL GRANT FUNDS.

Library Manager/ Delegated Authority: MS C. GERBER

Signature:  Date: 7 NOVEMBER 2019

I HEREBY ACKNOWLEDGE AND APPROVE THE EXPENDITURE OF THE CONDITIONAL GRANT FUNDS.

 Municipal Manager / Delegated Authority: **MR. D. McTHOMAS**
 Date: **7 NOVEMBER 2019**

Signature:

Breede Valley Municipality: Capital Budget

| NAME OF PROJECT | CAPITAL |
|-----------------|---------|
|-----------------|---------|

For the Month: October 2019

[illegible]

Comments:

Comments: The project manager organised a meeting with all relevant role players on 26 July 2019. The project manager will be provided by the project manager and the architect. The library will be closed from 1 August 2019 for the removal of the dust screen, the installation of the new flooring in front of the counter and painting of all columns, inside and outside the building, before practical completion can be signed off. Network points will also be installed. All the furniture and book stock must then still be moved back. The Director. Community Services requested the amount of R 300 104,80 be rolled over via the municipal adjustment August 2019. The roll over budget was approved on 20 August 2019. Ms Gerber and Ms Jorgensen had regular meetings with the site supervisor about work still to be completed. The most important work is the completion of shelves for the new extension on the top floor and electrical work to be completed and to then issue the completion certificate. September 2019: Practical completion could still not be signed off due to the contractor's noncompliance of items on the snag list. The project manager and architects visited the site on 19 September 2019 and a revised snag list was submitted to the contractor. The library was however opened to the public on 19 September 2019. October 2019: The project manager (Mr Carel Coetzer) visited the site on 10 October 2019 - together with Mr Masoka from Macho Construction. Some of the work on the snag list was completed. Five air conditioners were commissioned. Two air conditioners must still be provided with power before the project can be commissioned. The contractor had to be fixed. Problems are being experienced with the quotation for the UPS Battery for the sewerage system. The project manager will try to obtain the correct quotation. Glass panels were installed at the book detection system. Book items were installed at the exit door on the top floor and at the staircase exit door. Lights on the steel beam above the ramp were fixed. The concrete was removed from the outside ramp and the wooden beam, however not done to our satisfaction. The concrete was removed from the outside ramp and the wooden beam, however not done to our satisfaction.

LEADERSHIP LINES, OTHERWISE INDICATED THAT THE PROGRESS OF THE PROJECT IS BEING MONITORED AND WILL BE FINALISED BY THE END OF THE FINANCIAL YEAR. PAYMENT OR PART PAYMENT FOR THIS PROJECT HAS BEEN DONE WITH THE ROLL OVER FUNDS.

Library Manager / Delegated Authority: MS C. GERBER

Signature:  Date: 7 NOVEMBER 2019

I HEREBY ACKNOWLEDGE AND APPROVE THE EXPENDITURE OF THE ROLL OVER FUNDS:

Municipal Manager / Delegated Authority: MR. D. MC THOMAS
 Date: 7 NOVEMBER 2019